

Graeagle Meadows Women's Golf Club

BY-LAWS

ARTICLE 1 NAME AND PURPOSE

SECTION 1. The name of this Organization shall be Graeagle Meadows Women's Golf Club.

SECTION 2. The purpose shall be to promote and advance amateur golf and golfing activities, to observe and enforce the rules and etiquette of golf, and to encourage high standards of sportsmanship.

ARTICLE II MEMBERSHIP

SECTION 1. The membership shall consist of any women eighteen (18) years of age or older who have been duly and regularly admitted to membership in the Graeagle Meadows Women's Golf Club and who have paid dues as provided.

SECTION 2. Newly affiliated members wishing to enter competition must have an established U.S.G.A. handicap or a temporary handicap computed by turning in five (5) score cards, attested, dated and signed, with no incomplete holes.

SECTION 3. The acceptance of membership into the Organization shall bind each member to abide by all the rules, conditions and regulations of the Organization.

SECTION 4. Social membership will be accepted into the Organization for the purpose of participating in only the social functions of the Organization.

SECTION 5. Associate membership will be accepted into the Organization solely for the purpose of establishing and maintaining a U.S.G.A. handicap and attending Organization social functions.

SECTION 6. Female junior golfers, seventeen (17) years of age and younger, will be accepted for membership into the Organization solely for the purpose of establishing and maintaining a U.S.G.A. handicap.

SECTION 7. The Board of Directors, after a fair hearing, shall have the authority to expel a member whose conduct is considered by them to be a discredit to the Organization.

ARTICLE III DUES

SECTION 1. Dues for the ensuing year shall become due and payable November 1 and delinquent on December 1. Any member delinquent in payment of dues shall not be eligible to participate in any Graeagle Meadows Women's Golf Club activities, until said dues and any penalties imposed by the Board are paid, and shall not appear in the GMWGC Roster. Any member withdrawing from the membership shall not be entitled to any refund of dues paid, except by special action of the Board.

SECTION 2. It shall be the duty of the Board to set the amount of membership dues for each year, or part of year. Any increase in the dues shall be voted on and approved by the membership at a General Meeting.

ARTICLE IV GOVERNMENT & MANAGEMENT

SECTION 1. The government and management of the Organization shall be vested in the membership.

SECTION 2. The elected officers shall consist of Captain, Co-Captain, Secretary and Treasurer. The Captain shall appoint the Tournament Chair, Play Day Chair, Handicap Chair, Rules & Greens Chair, Membership Chair, Pacific Women's Golf Association (PWGA) Representative, and any other Chair or Committee Member deemed necessary by the Captain.

SECTION 3. The governing body shall be the Board of Directors and shall consist of the following: Captain, Co-Captain, Secretary, Treasurer, Tournament Chair, Play Day Chair, Handicap Chair, Rules & Greens Chair, Membership Chair and PWGA Representative. The immediate Past Captain shall remain on the Board of Directors for one (1) year as an "Advisor" with no voting privileges.

SECTION 4. Officers shall be elected for one (1) year term, but may serve, if re-elected for more than one (1) term. Each candidate for office shall have been a member of the Organization in good standing for at least one (1) year prior to the election and have dues current.

SECTION 5. The Nominating Committee, appointed pursuant to Article VI, shall report its slate of nominees for Captain, Co-Captain, Secretary and Treasurer to the membership of this Organization and post the slate of nominees on the bulletin board of the Organization at least three (3) weeks prior to the General Membership Meeting at which the election of officers shall occur.

SECTION 6. The annual election of officers shall be at the September General Membership Meeting. Further nominations may be made from the floor at the meeting. If there is more than one (1) nomination for any office, voting must be by written ballot.

SECTION 7. Each elected officer shall take her respective office on November 1st.

SECTION 8. If any vacancy occurs on the Board of Directors the Captain shall appoint a member to fill the vacancy. The person so appointed shall hold the office for the unexpired term of her predecessor. The Co-Captain automatically success the Captain in the event of a vacancy in that position.

ARTICLE V MEETINGS

SECTION 1. There shall be an Annual General Membership Meeting in September, at such time and place as the Board of Directors shall designate, to consider and act upon the following:

The Captain's report, which shall include a summary of business and issues of the past year.

The financial report of the Treasurer.

Election of Officers for the ensuing year.

Any other business deemed pertinent.

SECTION 2. SPECIAL MEETINGS: Special meetings of the general membership may be called by the Captain or the Board of Directors, or by petition of fifteen (15) percent of the general membership.

SECTION 3. NOTICE OF MEETINGS: There shall be a twenty (20) day notice of the time and place of the Annual General Membership Meeting and ten (10) day notice of the time and place of any other General Membership Meeting. Any notice of a special meeting shall contain a statement of matters to be considered.

SECTION 4. VOTING PRIVILEGES: Each member in good standing shall entitled to one (1) vote at any regular or special General Membership Meeting. A majority vote shall determine all matters. Voting may either be by written ballot or by a show of hands, and shall be determined by the presiding officer.

SECTION 5. REMOVAL OF DIRECTORS: Any or all Directors may be removed from office at any time by a two-thirds vote of the members present at any General Membership Meeting called for such purpose.

SECTION 6. QUORUMS: Five (5) members shall constitute a quorum at any Board of Directors meeting; twenty (20) members shall constitute a quorum at any regular or special General Membership Meeting.

ARTICLE VI DUTIES OF OFFICERS

SECTION 1. CAPTAIN:

Shall preside at all regular and special meetings of the membership and the Board.

She shall make up the yearly schedule of tournaments and Play Day events in coordination with the Tournament Chair and Play Day Chair.

She shall represent the Organization in all inter-club activities.

She shall appoint the appointive officers listed in Article IV and any special committees as needed.

By July, she shall appoint a Nominating Committee of three (3) members to propose names for the election of Captain, Co-Captain, Secretary and Treasurer for the following year.

She shall be an ex-officio members of all committees.

She or the Treasurer shall sign all checks and shall have such others duties and responsibilities as are vested in her by these By-Laws or by action of the Board.

SECTION 2. CO-CAPTAIN:

Shall act as assistant to the Captain and shall assume her responsibilities in case of the Captain's absence.

She shall attend all meetings and conferences attended by the Captain.

She shall act as Secretary for all Club or Board meetings in the absence of the elected Secretary.

She shall serve as food coordinator for all Organization functions that include food service, except the Mini-Ha-Ha, the Turd Tournament, and the Awards and Christmas Luncheons.

She shall maintain the Organization's bulletin boards.

She shall automatically be a candidate for Captain for the following year, if she is willing to so serve.

SECTION 3. SECRETARY:

Shall keep full and complete records of the proceedings of the Board of Directors and the General Membership Meetings, and shall provide the Captain with a copy of all minutes and correspondence and retain a copy for her records.

She shall serve all notices required by the By-Laws of the Organization.

She shall perform all other duties as may be prescribed from time to time by the Board of Directors and shall attend to all correspondence as directed by the Captain.

SECTION 4. TREASURER:

Shall keep an accurate record of all monies of this Organization.

She shall pay all authorized bills owed by the Organization.

She shall prepare and read a financial report at every meeting, providing a copy of the report for the Secretary.

She shall collect all dues owed this Organization.

She shall submit her books annually to an auditor selected by the Board.

SECTION 5. TOURNAMENT CHAIR:

Shall assist the Captain in making up the yearly schedule of tournaments and Play Day event in coordination with the Play Day Chair.

She shall supervise the Captain's Cup and Club Championship.

She shall be responsible for scoring of tournaments with the Play Day Chair.

She shall determine distribution of Play Day funds.

In cooperation with the Rules & Greens Chair, she shall determine when winter or summer rules go into affect.

She shall be responsible for eligibility of tournament entrants in coordination with the Handicap Chair and she will assume the Play Day Chair's duties when necessary.

SECTION 6. HANDICAP CHAIR:

Shall maintain handicaps for all members in accordance with the USGA formula as provided by the Golf Handicap and Information Network (GHIN).

She shall send the scores of all paid members to the GHIN by the required date and post all handicaps in the Graeagle Meadows Golf Course Clubhouse.

SECTION 7. PWGA REPRESENTATIVE:

Shall represent the Organization at all Association meetings or appoint a substitute to act in her absence.

She will keep this Organization informed of all activities and tournaments sponsored by the PWGA.

SECTION 8. MEMBERSHIP CHAIR:

Shall expand and promote the membership of this Organization as well as welcome new members and stimulate their interest in becoming active participants in the Organization activities.

She shall accept all applications for membership for submission to the Board and shall appoint a Big Sister for each new members, who will help the new member become oriented to the Organization tournaments and play day methods.

And she shall create and distribute a Roster of all members which includes pertinent information about the Organization, its activities, and tournaments.

SECTION 9. PLAY DAY CHAIR:

Shall coordinate Thursday play days, except the Invitational, Club Championship, Captain's Cup and Eclectics.

She shall be responsible for scoring information, starting times and scorers.

SECTION 10. RULES & GREENS CHAIR:

Shall decide all questions regarding the application of the USGA Rules of Golf and local rules which may arise during a competition, requesting assistance of the Club Professional, as needed.

She shall determine the application of summer or winter rules in coordination with the Tournament Chair and shall post such information at all times in the Clubhouse.

**ARTICLE VII
PARLIAMENTARY**

The rules contained in “Robert’s Rules of Order Revised” shall be the authority.

**ARTICLE VIII
AMENDMENTS**

Amendments to the By-Laws may be made by the members at any General Membership Meeting by a majority of all votes cast, provided that written notice of the proposed amendment shall have been posted at least thirty (30) days prior to the meeting.

Revised 2002
Revised 2003
Revised 2010
Revised 2018
Revised 2019